



Fundraiser

Salary: c. £35,000 FTE per annum (gross)

Contract: Permanent

Hours: 28–35 hours per week (4–5 days), with occasional evening and weekend work (time off in lieu provided)

Location: Unit G, Queens Road, Barnet, EN5 4DJ

Reports to: Founder & CEO

Additional requirements: DBS check required

About Sebby's Corner

Sebby's Corner is a Barnet-based charity supporting vulnerable families and children living in poverty across London and the South East. We support thousands of families every year with clothing, nappies, formula, school uniforms, birthday gifts and more. In 2024–25, we supported almost 4,000 children and over 2,300 parents, distributing £482,993 worth of essentials.

Sebby's Corner serves families in crisis, many of whom are experiencing homelessness, fleeing domestic abuse, seeking asylum, or living in poverty. Referrals are made by frontline professionals including social workers, midwives, health visitors, and family support workers so we can ensure we are reaching the most vulnerable.

We believe by meeting immediate material needs, we can help stabilise families, reduce stress, and improve the wellbeing of both parents and children. We believe it is impossible to break free from debt, apply for work, or rebuild your life when you don't know where your baby's next feed or nappy is coming from and that's where our support begins.

About the Role

We are looking for a Fundraiser to join our small, busy team at Sebby's Corner. This is a hands-on role that brings together community fundraising, corporate partnerships, events and supporter care.

You will be the only dedicated fundraising role in the organisation, working closely with the Founder & CEO and the wider team. This role suits someone who enjoys building relationships, getting involved in the detail and seeing things through from idea to delivery.

Key Responsibilities

Corporate Fundraising & Partnerships

- Proactively identify, approach and cultivate corporate supporters.
- Manage Charity of the Year relationships and one-off corporate partnerships.

- Organise and attend corporate packathons and volunteering days at the hub.

Challenge Events

- Manage and grow participation in challenge events such as the Royal Parks Half Marathon and other sponsored activities.
- Ensure fundraisers feel valued through timely, personal stewardship and thank you communications.

Appeals & Campaigns

- Play a lead role in Sebby's Corner's Matched Giving fundraising appeal, supporting planning, delivery and stewardship. This currently happens every other year.
- Plan and deliver seasonal and thematic campaigns such as Christmas and Mother's Day.
- Support campaign messaging, supporter journeys and post-campaign reporting.

Individual Giving & Major Donor Support

- Support the CEO with major donor meetings, briefings and follow-up.
- Help cultivate and nurture relationships with individual supporters through thoughtful stewardship and impact sharing.

Schools & Community Engagement

- Manage and grow relationships with schools, including Charity of the Year partnerships.
- Support school-led fundraising initiatives and donation drives.

Events

- Support the planning and delivery of a biennial (not biannual) fundraising event, such as a comedy night or supper quiz which happens in a non-Matched Giving appeal year.
- Coordinate logistics, supporters, volunteers and follow-up communications.
- Ensure events are welcoming, well-run and financially viable.

Systems, Administration & Reporting

- Use Salesforce to record fundraising activity, manage supporter data and track income.
 - Maintain accurate records of donations, campaigns and supporter engagement.
 - Produce basic reports and updates for the CEO and trustees.
 - Ensure supporters receive timely acknowledgements and thanks.
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About You

Essential

- Experience in fundraising, community engagement or income generation within the charity or non-profit sector.
- Strong relationship-building skills and confidence engaging with a wide range of supporters.
- Highly organised with the ability to manage multiple priorities.
- Excellent written and verbal communication skills.
- Comfortable working independently as the sole fundraising role.
- Confident using databases or CRMs (Salesforce experience desirable but not essential).

- Willingness to work occasional evenings and weekends.

Desirable

- Experience of corporate fundraising or Charity of the Year partnerships.
 - Experience supporting or delivering fundraising events and appeals.
 - Understanding of community and challenge event fundraising.
 - Full, clean driving licence.
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What We Offer

We offer a generous annual leave package designed to support your wellbeing. This includes 25 days paid annual leave (pro rata), closure between Christmas and New Year that does not come out of your holiday allowance, an extra day off for your birthday, and, after one year of service, an additional wellbeing day known as a “fill your cup” day.

We also offer a pension with a 5% employer contribution.

We understand that life doesn't sit neatly around work, and we aim to be a flexible and supportive employer where possible. We know you will have commitments outside of work and we do our best to work around this in a way that supports both you and the organisation.

You will also have access to our Employee Assistance Programme, which offers cashback on everyday healthcare costs such as dental, optical and prescriptions, as well as confidential wellbeing support and advice.

Application Process

To apply, please email your CV and a short covering statement outlining your interest and suitability for the role to bianca@sebbyscorner.co.uk.

Applications close at 12pm on **Friday 17th April 2026** and will be reviewed on a rolling basis and we reserve the right to close the vacancy early if the right candidate is found.